Position Title: Research Assistant (part or full-time)

Start/End Dates: March/April 2020- March 2023 with possibility of renewal.

Position:
Research Assistant of a Public Health of Canada Dementia Community Investment grant designed to support the quality of life of persons living with dementia and their carers and decrease the stigma around dementia. This is a multi-site study with public events and requires a 2+ year commitment.

Responsibilities:
Responsibilities include, but are not limited to:
- Coordinating and scheduling research events related to recruitment, data collection and analysis for a mixed method study
- Research ethics (Applications, editing, renewals, etc.)
- Data collection and analysis. Experience with thematic, survey, narrative analysis useful in addition to proficiency in one or more statistical packages (e.g. STATA and SPSS)
- Website updates and maintenance

Education/Experience:
- Bachelor or graduate degrees with relevant experience in administration, political science, public health, rehab/medicine or related field

Other Qualifying Skills and Abilities:
- Bilingual (French and English)
- Organized thinker and worker, Ability to think and work independently, Attention to detail, Analytical skills
- Strong interpersonal skills, Excellent communication and task management skills
- Knowledge of Microsoft Word, Excel, OneDrive, Endnote and reference tools, basic WordPress data entry and other social media platforms
- Ability to learn to program data collection instruments (caller interface, tracking systems for participant retention), and maintain data management and quality control of diverse data sets of self-report data or unobtrusive observational data
- Ability to contribute to the writing and preparation of reports, journal articles and conference presentations

How to Apply:
Please send cover letter and CV and letter to Drs. Melissa Park, Patricia Belchior and Tom Valente at [cequineusie.whatconnectsus@gmail.com]. Successful applicants in obtaining an interview will be contacted.