

## **POSITION AVAILABLE:** Clinical Research Assistant

### **JOB DESCRIPTION:**

An immediate full-time position (35 hours/week) is available on the dynamic clinical research team of Dr. Mark Eisenberg. This position will be based in-person at the Centre for Clinical Epidemiology of the Lady Davis Institute (Jewish General Hospital, Montreal, QC), and will report to Dr. Tetiana Zolotarova, Clinical Research Associate.

Dr. Eisenberg's research focus includes public health topics, such as smoking cessation, and the primary and secondary prevention of cardiovascular disease (see more details [here](#)). The goal of this position is to publish knowledge syntheses (e.g., systematic reviews and meta-analyses) and commentary articles on the abovementioned topics. The ideal candidate is highly motivated, has scientific writing experience, wants to pursue a career in the biomedical sciences, and can commit to 1 year of work with the team.

#### **The primary responsibilities of this position are:**

- Draft research manuscripts for publication (e.g., commentary articles and narrative reviews)
- Assist with writing and publishing systematic reviews and meta-analyses (e.g., draft the study protocol, conduct systematic literature searches, data extraction, analyze and interpret results, etc.)
- Assist with writing research grant applications and submissions; and
- Various administrative tasks (e.g., CV management, preparing PowerPoint presentations, organizing meetings, and submitting manuscripts to journals.)

#### **QUALIFICATIONS:**

- Bachelor's or master's degree in epidemiology, public health or a related field. Recent bachelor's graduates with an interest in medicine, epidemiology or a related field are encouraged to apply.
- Excellent writing skills in English
- Ability to work independently on multiple tasks and manage time effectively
- Strong communication skills and can work collaboratively in a team setting
- Self-starter who will bring new ideas to the research team
- Experience publishing original, peer-reviewed research articles is an asset
- Prior experience with systematic reviews, meta-analyses, and/or clinical trials is an asset
- Practice conducting statistical analyses is an asset
- Proficient with Microsoft Office software
- Familiarity with the following software an asset: RevMan, Covidence, R, SPSS
- Bilingualism an asset, but not required
- Willing to work onsite five days a week

Applications will be accepted until the position is filled. Please note that given the volume of applications, only applicants who are selected for an interview will be contacted.

#### **CONTACT INFORMATION:**

Mark J. Eisenberg, MD, MPH

To apply, please email a cover letter, CV, transcripts (unofficial), and up to three scientific writing samples (in English) to [mark.eisenberg@ladydavis.ca](mailto:mark.eisenberg@ladydavis.ca).