Clinical Research Nurse Position – Jewish General Hospital – CIUSSS Centre-Ouest de l'île de Montréal.

Center of Excellence in Infectious Diseases (CEMI)

Under the authority of Dr. Karl Weiss, head of the division and his colleagues, the clinical research nurse will work in the infectious disease research unit at the Center of Excellence in Infectious Diseases (CEMI) of the Jewish general Hospital in Montreal. In collaboration with the physicians of the division, this research nurse will participate at various levels in studies from local researchers, government agencies and the pharmaceutical industry. The person who will fill this position will be responsible for the recruitment, follow-up and care of participants in order to ensure their safety while respecting the requirements of research protocols, hospital procedures and good clinical practices. She will also be involved in data collection related to research projects.

Please note that the position is NON-UNIONIZED

MAIN RESPONSIBILITIES

1. Participate in activities related to study requirements (study set-up, participant recruitment, treatment visits, follow-up visits, data collection, data entry, etc.) according to protocol and local regulations and international in order to achieve the highest quality standards.
2. Recruit research participants and obtain their consent. Provide clinical follow-up during the study.
3. Participate in the smooth running of medical visits (complete the information requested in the source documents, monitor the results, etc.).
4. Coordinate and perform the various necessary tests required by the protocol (blood tests, vital signs, distribution of study medication, etc.) and follow up on appointments with various departments.
5. Handle clinical samples and prepare to send samples to central laboratories according to the protocol and standards in place.
6. Act as a resource person for research subjects in order to explain the different stages of the project in which they are participating while answering their questions and expectations.
7. Review medical records.
8. Complete the data entry in the electronic Case Report Form (CRF) and ensure that the information is complete before the data monitoring visit. Collect and enter electronic data, respond to requests for clarification (queries) and support clinical research associates (CRA) during verification visits.
9. Collaborate and interact with pharmaceutical companies and contract research organizations.
10. Participate in project meetings to maintain a high standard of quality.
11. Complete the training and certifications necessary for the exercise of responsibilities in clinical research.

Qualifications

- Hold a DEC in nursing or a bachelor's degree in nursing.
- Be a member in good standing of the Order of Nurses of Quebec (OIIQ).
- Having relevant experience in clinical research would be an asset.
- Having knowledge of the requirements of the research ethics committee and the multicenter research process, and ensuring compliance with Good Clinical Practices (GCP), quality standards and local and international regulations would be an asset.
- Have knowledge of the usual IT software and tools (Excel, Word, email).
- Have knowledge of data entry software and/or ease with computer tools.
- Be adequately vaccinated against COVID-19, unless contraindicated to this effect.

Required profile

- Functional French/English spoken and written,
- Excellent teamwork skills,
- Dynamism, commitment, and professionalism,
- Autonomy, concern for a job well done, sense of organization and work planning.

Required Skills

- Orientation towards partners
- Orientation towards continuous improvement
- Ability to work in a context of transformation
- Communication

Salary
According to the compensation of the collective agreements in place and the rules at the LDI Research Center of the Jewish General Hospital.

Salary: $25.81 to $35.47 per hour depending on experience and level.

Conditions of employment
This is a full-time position, 5 days a week, non-unionized, with a probationary period depending on the achievement of the objectives set in terms of learning. The schedule is mainly weekdays but could occasionally take place outside these hours depending on the needs of the different projects. In addition, the job profile requires the wearing of a pager to ensure the safety of participants in clinical studies. Only selected candidates will be contacted.

Start date: Immediate
Hourly:

- Monday to Friday (5 days a week)
- Day shift (8:00 a.m. to 4:00 p.m.)

Please contact Dr. Karl Weiss directly: karl.weiss@mcgill.ca