

Research Lab Manager

Translational research on gynecological cancers

Job Description:

The Research Lab Manager will play a key role in managing the general function of the laboratory. They may contribute to basic *wet* lab (preclinical studies/models, cell culture) and *dry* lab (cancer genomics and pathology) studies. Through these contributions, the Research Lab Manager will gain experience in the conduct of biomedical studies as well as participatory research with collaborators.

Duties and Responsibilities:

- Biobank specimens, enter data in ATiM software and prepare regular reports
- Keep the laboratory inventory updated and order supplies
- General organization of lab equipment/supplies and preparation of reagents as needed
- Organize meetings with minutes

Qualifications:

Experience

- Diploma, Bachelor's of Science or Master's of Science in biomedical research.
- Essential *wet* lab skills such as cell culture, DNA/RNA/protein isolation
- Able to communicate scientifically in English (spoken and written)

Profile and Skills

- Autonomous with good sense of initiative
- Excellent organization and planning skills and ability to adapt quickly
- Excellent teamwork and communication skills
- Excellent knowledge dissemination skills
- Rigorous work ethic and professional

Position:

- Options for part-time position at 21 hours per week or a full-time position according to candidate's preference.
- Contract: 1 year (renewable)
- In-person work (not remote)
- Competitive salary and benefits according to LDI policies (level + echelon) based on diploma and experience
- Schedule: Daytime, Monday to Friday (9:00am to 5:00pm, to be discussed and confirmed)
- Probation period: 120 working days
- Start date: Immediate

Workplace:

Lady Davis Institute for Medical Research, Cancer Axis
<http://www.ladydavis.ca/en/cancer>

Principal Investigator:

Dr. Melica Brodeur, M.D, MSc
Assistant Professor
Department of Obstetrics and Gynecology
Department of Oncology
McGill University
Jewish General Hospital (JGH) and Lady Davis Institute for Medical Research (LDI)

To apply:

Interested candidates should send their curriculum vitae and a cover letter explaining your career goals and how you meet the requirements for this position to: melica.brodeur@mcgill.ca.

We thank all applicants for their interest. Only those selected for an interview will be contacted.

The Lady Davis Institute (LDI) is committed to equity, diversity and inclusion within its community. The LDI has an equal opportunity employment program and welcomes applications from all qualified candidates, regardless of their characteristics, with the skills and knowledge to productively engage with diverse communities. Accommodation for any part of the application process may be provided to persons with disabilities who request it.

The LDI encourages all persons, regardless of their characteristics, to apply. In accordance with Canadian immigration requirements, please note that priority will be given to Canadian citizens and permanent residents.