Clinical Research Assistant – Infectious Diseases Clinical Trials

Position Title: Clinical Research Assistant
Location: Jewish General Hospital, Montreal, Quebec
Employer: Lady Davis Institute for Medical Research, Jewish General Hospital University Health Centre
Employment Type: Full-time (35 hours/week)
Duration: One year, renewable subject to funding and satisfactory performance
Start Date: As soon as possible
Compensation: Commensurate with experience and qualifications, according to Lady Davis Institute policies

Position Summary

The Infectious Diseases research team at the Jewish General Hospital University Health Centre is seeking a highly motivated and organized full-time Clinical Research Assistant to support recruitment and conduct of several investigator-initiated, multicentre clinical trials in hospitalized patients.

The successful candidate will work under the local supervision of **Dr. Yves Longtin** at the Jewish General Hospital University Health Centre and will be integrated within the broader McGill infectious diseases clinical trials team led by **Drs. Emily McDonald and Todd Lee**.

The initial portfolio will include major Canadian multicentre clinical trials addressing *Staphylococcus aureus* bacteremia (**SNAP**), recurrent *Clostridioides difficile* infection (**STOP-CDI**) and *Pneumocystis jirovecii* pneumonia (**SPIRIT-PCP**). Additional infectious diseases clinical trials may be added to the portfolio over time.

This is a **clinical research position and does not require nursing licensure**. The current studies do not require the Research Assistant to perform blood draws or other nursing procedures.

Key Responsibilities

The Clinical Research Assistant will support the day-to-day conduct of clinical trials at the Jewish General Hospital, including:

- Screening hospitalized patients for study eligibility using clinical records and study-specific eligibility criteria;
- Communicating regularly with infectious diseases physicians, treating teams, nursing staff and the central research team to identify potentially eligible participants;
- Approaching eligible patients and/or their legally authorized representatives regarding research participation;
- Conducting the informed-consent process in accordance with study protocols, Research Ethics Board requirements and Good Clinical Practice;

- Recognizing situations in which a patient's capacity to consent may be uncertain or may change, and escalating these situations appropriately to the study investigator/research team;
- Enrolling and randomizing eligible participants according to study procedures;
- Collecting study data from participants and medical records and entering data accurately into electronic research databases, including REDCap;
- Completing participant follow-up and maintaining accurate study documentation and screening/enrolment logs;
- Working with the local investigator and central coordinating teams to resolve study queries and ensure protocol adherence;
- Supporting Research Ethics Board submissions, amendments, renewals and essential regulatory documentation as required;
- Participating in regular research meetings with the JGH and broader McGill clinical trials teams; and
- Developing expertise across multiple pragmatic infectious diseases clinical trials and taking on additional studies as the research program grows.

Qualifications

The ideal candidate will have:

- A bachelor's degree in a health-related, biological, epidemiological or other relevant field; candidates with a DEC and substantial relevant clinical research experience may also be considered;
- Previous experience in clinical research, clinical trials, patient recruitment or a hospital environment is strongly preferred;
- Excellent interpersonal skills and comfort approaching hospitalized patients and families;
- Strong organizational skills, attention to detail and ability to manage several studies simultaneously;
- Ability to work independently while functioning effectively within a multidisciplinary clinical and research team;
- Strong written and verbal communication skills;
- Functional proficiency in both French and English, given the need to communicate with research participants and clinical teams;
- Familiarity with REDCap or other clinical research databases is an asset;
- Previous training in Good Clinical Practice, TCPS 2 and/or Health Canada Division 5 is an asset; required training can be completed after hiring where appropriate.

The Research Environment

This position offers the opportunity to become part of an established clinical trials program conducting pragmatic, practice-changing infectious diseases research across Canada and internationally. The successful candidate will work closely with investigators, research

coordinators, infectious diseases physicians, nurses and multidisciplinary clinical teams at the Jewish General Hospital University Health Centre and across the McGill network.

The position is particularly well suited to someone interested in clinical epidemiology, infectious diseases, pragmatic randomized trials or a future career in clinical research.

Salary Range:

$24.99 - $33.31 per hour (assessed by LDI HR)

Benefits and Additional Notes:

As a full-time employee paid by research funds, you are entitled to the following benefits:

- **Annual Vacation Days**
- **Sick Days**
- **Statutory Holidays**
- **Group Insurance Plan**
- **Pension Plan**: By virtue of the Act respecting the Government and Public Employees Retirement Plan you will be contributing to the Government and Public Employees Retirement Plan (RREGOP).

How to Apply

Interested candidates should submit by email:

- a curriculum vitae;
- a brief cover letter describing their interest and relevant experience; and
- contact information for two references.

Applications will be reviewed as they are received until the position is filled.

Application contact:

Dr Yves Longtin, MD
Infectious Diseases Service,
Jewish General Hospital University Health Centre
3755 ch Cote-Ste-Catherine, room G-200
Montreal, Qc H3T 1E2
Yves.Longtin@mcgill.ca